



KERALA STATE ROAD TRANSPORT CORPORATION

TRANSPORT BHAVAN, FORT, THIRUVANANTHAPURAM-695023

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TENDER No. S001-ML02/8/2026-MEC-KSRTC-HQ Dtd: 19.09.2026

NOTICE INVITING TENDER (e-tender)

HIRING OF LOGISTICS VANS WITH DRIVER AND DIESEL ON WET LEASE

(COURIER AND LOGISTICS SERVICES)

TECHNICAL & COMMERCIAL BID

1. e-Tender invited from the Logistics Vehicle Owners / Vehicle Operators / Consortium of Vehicle Owners / Operators for providing Logistics Vans with Driver on Wet Lease.

a	Tender No.& Date	S001-ML02/8/2026-MEC-KSRTC-HQ Dt: 19.09.2026
b	Item	Hiring of Logistics Vans with Driver and Diesel on Wet Lease for Courier and Logistics Operations
c	Quantity	7.0 to 8.0 Ton Load Carrying Capacity, Minimum 6 Tyres – 5 Nos.
d	Requirement period	6 months from the date of commencement of the contract extendable up to one year if viable
e	Specification	See Clause No.2 of this Notice Inviting Tender to know the Specifications of Logistics Vans.
f	Place of tender Opening	Kerala State Road Transport Corporation, Transport Bhavan, Fort, Thiruvananthapuram-695023
g	Tender Fees (Non Refundable)	Rs.1180/-(Rs.1000/-+GST@18%) (Rupees One Thousand One Hundred and Eighty Only)
h	Earnest Money Deposit	Rs.10,000/- (Rupees Ten Thousand Only)
i	Mode of Payment of EMD & Cost of Tender	Online through SBI Internet Banking/NEFT through e- procurement portal. EMD & Tender Fee should be remitted as a single transaction. Split payment is not allowed.
j	Mode of Submission of Tender	Tender should be submitted online through e-GP website www.etenders.kerala.gov.in
k	Validity of Offer	Should be valid for 180 days
l	Rate firmness	Offered Basic Rate should be firm for the entire contract Period from the date of offer.
m	Contact address/ Telephone nos. for help in case of any doubt in e-tendering process (Help desk)	Kerala State IT Mission, e-Government procurement PMU & Help desk, Saankethika, Near EPF Office, Vrindavan Gardens, Pattom, Thiruvananthapuram-695004 Ph: 0471 - 2577088, 2577188, 2577388;; Toll free No.18002337315; e-mail: etendershelp@kerala.gov.in Website: www.etenders.kerala.gov.in

SI NO	Particulars	Date and time
1	Date of release of tender	19.09.2026, 04.00 pm
2	Online tender submission Start Date	24.09.2026, 12.30 pm
3	Date of pre-bid meeting	23.09.2026, 11.00 am
4	Online tender submission End Date	03.10.2026, 04.00 pm
5	Date of online Technical bid opening	5.10.2026, 11.00 am
6	Date of opening of the price bid	Will be informed to the qualified bidders after technical-bid evaluation

INTRODUCTION

Kerala State Road Transport Corporation (KSRTC), one of the largest public Transport Corporations in India was established on 01-04-1965. KSRTC operates an extensive network of services and has operational requirements for transportation of courier, parcels, documents, spare parts, tyres, consumables and other logistics materials between its depots, workshops, offices, stores and other operating centres across the State of Kerala.

KSRTC, as part of strengthening its courier and logistics operations, proposes to hire Logistics Vans with Driver on Wet Lease basis for transportation of KSRTC courier, parcels and other logistics materials.

Kerala State Road Transport Corporation (KSRTC) invites e-tenders in three bid system (Technical bid, Vehicle Inspection, financial bid) from eligible Logistics Vehicle Owners / Vehicle Operators / Consortium of Vehicle Owners / Operators as per the conditions of this NIT for the selection of bidders. The bidder should upload the "General Information about the Tenderer" as per Annexure-7. For this purpose, KSRTC solicits technical and financial bids from qualified prospective Bidders.

2) General Specifications of Logistics Vans:

Specifications for the Hiring of Logistics Vans with Driver (WET LEASE).

Sl. No.	Type of Logistics Vehicle	Load Carrying Capacity	Minimum Tyres	Container Body / Special Requirements	Required Quantity of Logistics Vans (Nos.)
1	Logistics Van with Driver and Diesel	7 to 8 Ton	Minimum 6 Tyres	Fully enclosed container body with proper locking facility; dust-proof and leak-proof; suitable for Courier and Logistics operations	5

3. GENERAL CONDITIONS

- a. The Logistics Vans provided on Wet Lease service operation shall have valid registration and age less than Ten (10) years at the time of tender opening.
- b. The bidder shall ensure that the offered vehicles are eligible for taking the appropriate goods carriage permit and shall comply with all applicable Motor Vehicle laws and permit conditions.
- c. The Conditional tenders will be rejected.
- d. KSRTC reserves the right to increase or decrease the quantity of Logistics Vans to be hired, depending upon operational requirements.
- e. The Logistics Vans shall be deployed as per the requirement in any of the KSRTC depots / operating centres / workshops / offices / stores / special centres.
- f. The amount of EMD shall be forfeited in case after their tender is accepted and the bidder(s) fails / fail to execute the contract document.
- g. Final decision of tender proceedings will be vested with the Chairman & Managing Director who reserves the right of rejecting any or all the tenders without assigning any reason for doing so if it is in public interest.
- h. The tenders which are not accompanied by necessary documents / information will be rejected without assigning any reason for doing so.

- i. Alteration in the form of tender, specification etc. will not be permitted.
- j. The selected bidder/bidders will be awarded Contract by the Corporation for providing Logistics Vans with Driver on Wet Lease basis for Courier and Logistics operations of the Corporation. The hiring charges shall be inclusive of all costs towards preventive and routine maintenance, breakdown attention, accident repairs, washing and cleaning, HSD, Ad-Blue, other consumables, driver cost, road tax, insurance and all other applicable taxes/charges relating to the vehicle, except stage carriage permit fee, actual toll tax and GST, which shall be payable/applicable as per the prevailing rules and laws.
- k. The Logistics Vans shall be hired for a period of 6 (Six) months from the date of commencement of the contract for the transportation of courier, parcels, documents, spare parts, tyres, consumables and other logistics materials for KSRTC. The contract may be extended for a further period of up to 6 (Six) months, making the total contract period up to 1 (One) year, subject to satisfactory performance of the vehicle/service provider and the requirement of KSRTC, at the discretion of KSRTC and on the same terms and conditions, subject to mutual agreement and applicable rules.
- l. The entire service operation, including route scheduling, deployment and utilization of Logistics Vans, shall be under the exclusive control and direction of KSRTC.
- m. Monthly assured vehicle kilometers for each Logistics Van shall be a minimum of 2,500 kilometers.
- n. The bidder shall provide suitable brackets / fittings / provisions on the vehicle body for displaying KSRTC boards / identification boards while the vehicle is operating for KSRTC. KSRTC shall be permitted to affix the KSRTC logo and required write-ups regarding the nature of service at suitable locations on the vehicle body.
- o. Operational hours per day shall be as per the operational arrangement and requirement of KSRTC.
- p. To provide the Contracted Logistics Vans at the scheduled time for operation and to ensure operational efficiency as prescribed in the

Agreement and pay penalty in case of any shortcomings.

4. PRE QUALIFICATION CRITERIA

- a. Eligible Bidders: Vehicle Owners, Vehicle Operators, or Consortiums of Vehicle Owners and Vehicle Operators are eligible to participate in the tender. The Logistics Vans need not necessarily be owned by the bidder. In such cases, the bidder shall obtain and upload a Power of Attorney (**Annexure-1**), in the prescribed format, from the respective vehicle owner(s), authorising the bidder to offer and provide the Logistics Vans under the tender.
- b. In the case of a Consortium, the members shall designate one member as the Prime Bidder for participation in the tender and **shall submit a duly notarized copy of the Consortium Agreement (Annexure-8)**. The vehicles offered under the tender shall be registered in the name of the Vehicle Owner(s)/Vehicle Operator(s)/Consortium member(s), as applicable. Wherever the vehicle is not registered in the name of the bidder, the required Power of Attorney from the registered owner shall be submitted along with the tender.
- c. The Vehicle Owners/Vehicle Operators/Consortium of Vehicle Owners/ Operators should submit an undertaking duly filled, signed and stamped, stating that they / their operators are not blacklisted in Government / Semi-Government institutions / Any STU on Rs.200/- stamp paper in technical bid submission. (**Annexure-2**)
- d. The bidder shall provide the required GST number / PAN as applicable. Copy of the documents to be uploaded.
- e. This Notice Inviting Tender (NIT) including Appendix & Annexures should be signed and stamped on all pages by the bidder and it should be scanned and uploaded.
- f. The bidder should remit the required Tender Fee and Earnest Money Deposit (EMD) in 'Online mode' through SBI/NEFT, as per 1(g) and I(h) of the Notice Inviting Tender. No exemption in the case of EMD and Tender Fee. ***Bidders should ensure and convince themselves that the online payments made by them have***

been successfully transferred. KSRTC shall under no circumstances be responsible for failed transaction of the payments due to non-compliance of any online banking procedure and consequent rejection of tender. The EMD will not carry any interest. The EMD will be forfeited if the successful tenderers fail to execute agreement and furnish Security deposit, or in the event of withdrawal of offer once favor along with their offer.

- g.** Vehicle Registration certificate of the Offered Logistics Van:- Valid registration certificate, Insurance and vehicle tax paid etc. should be uploaded along with **Annexure-3**. After issuing the LoI the qualified bidder shall produce the certified copy of original documents in hard form. Also to be ensured that the offered vehicles are not blacklisted by MVD.
- h.** Offered Basic Rate should be firm for the entire contract period from the date of offer.(**Annexure-4**)
- i.** The bidder should upload the offered Logistics Van details in **Annexure-5**.
- j.** The bidder should upload Scanned copy of General Information about the tenderer as per **ANNEXURE-6**, after filling all the column and duly signed and stamped.
- k.** The bidder should authorize their representative to participate and sign on behalf of the bidder (**Annexure-7**).

5. BIDDING TERMS AND CONDITIONS

- a) **PERIOD OF CONTRACT: - The contract tenure will be for 6 months from the date of commencement of the contract.**
- b) **SECURITY DEPOSIT: -** The bidder has to remit a security deposit of Rs. 25,000 (Twenty Five Thousand Only) per Logistics Van to KSRTC in the form of DD / Bank Guarantee (Appendix-1) for the contract period. The Security deposit shall not carry any interest. The Security Deposit can be remitted either in the form of Demand Draft from any Nationalized/Scheduled Bank drawn in favor of FA & CAO, KSRTC, Thiruvananthapuram, payable at Thiruvananthapuram or in the form of Bank Guarantee from any

Nationalized/Scheduled Bank with a claim period of 3 months after the expiry of the contract. Security Deposit will be returned without interest only after satisfactory completion of the contract in all aspects. If the bidders are not willing to execute the Agreement and Security deposit, the offer will not be considered and their EMD will be forfeited. In the event the bidder fails to honor any of the commitments entered into under the agreement and / in respect of any amount due from the bidder to the Corporation, the Corporation shall have absolute discretion to invoke the said Bank Guarantee from the Bank.

- c) **AGREEMENT:-** Successful bidders will have to execute an agreement in the prescribed form in Rs.200/- INDIAN STAMP PAPER after furnishing the Security deposit of Rs.25,000/- per Logistics Van (Rupees Twenty five Thousand Only), as per provisions of Kerala Store Purchase Manual for the due fulfillment of the contract.
- d) **PRICE/BIDDING OF RATES:-** The bidder will quote the price for hiring of **Logistics Vans with Driver on Wet Lease basis** for one kilometer of operation in Indian Rupees for the contract period as given in the tender form. The hiring rates offered shall be **inclusive of all costs towards preventive and routine maintenance, breakdown attention, accident repairs, washing and cleaning, tyres, batteries, HSD, Ad-Blue, lubricants, other consumables, driver cost, road tax, insurance, permit-related obligations and all other applicable taxes, statutory charges and expenses relating to the vehicle**, except **actual toll charges and GST**. Actual toll charges shall be reimbursed/payable by KSRTC, wherever specifically admissible as per the terms of the contract. **GST will be applicable on the fee as per the prevailing Rules/Laws.**
- e) The bidders shall quote rates for the Logistics Van with Driver category. The Lowest (L1) bidder shall be determined based on

the lowest rate quoted per kilometer among the technically qualified bidders.

- f) **BIDDING DOCUMENT:-In the Bill of Quantity (BoQ) the taxes are to be mentioned in rupees, not in % (percentage). Therefore the bidders are requested to upload the rate accordingly. The bidder should fulfill their obligation to pay the taxes payable to the Central Government / State Government or any local authority, as specified or implemented from time to time.**
- g) **The bidder shall quote the hiring rate on a per-kilometer (₹/KM) basis.**

6. KILOMETER CALCULATION

The difference in initial and final odometer reading while operating the scheduled by KSRTC will be the kilometer considered for making payment. Any disputes arising in the odometer readings shall be mutually verified and the actual kilometer ascertained. Any distance operated by the operator for vehicle maintenance, washing, refuelling or any other purpose other than KSRTC-authorized operation shall be excluded from calculation. The monthly assured minimum of 2,500 kilometers per vehicle shall be applicable subject to the conditions of this NIT and Agreement.

7. RESPONSIBILITIES OF THE BIDDER

- a) To inspect the Contracted Logistics Vans on a daily basis before deployment so as to ensure their cleanliness, mechanical/electrical fitness, container-body condition, locking facility, tyres, lights, wipers and overall presentability.
- b) After issuing LoA, the successful bidder shall handover all required vehicle documents and consents within 48 hours to KSRTC for verification and for commencement of the Courier and Logistics service.
- c) The responsibility of the bidder is to provide a well-cleaned and roadworthy Logistics Van with a clean and well-maintained container body and an appropriate, well-trained driver.

- d) The bidder being an important stakeholder in the project is expected to extend all possible cooperation to the Corporation to carry out the contract smoothly for its full period.
- e) The bidder should take full responsibility for maintenance of the Contracted Logistics Vans, including but not limited to preventive maintenance, breakdown maintenance, repair / reconditioning / replacement of parts and aggregates, body repairs, container body repairs, locking system repairs and accident repairs whenever necessary.
- f) Timely replacement / maintenance of tyres and batteries shall be the responsibility of the bidder. The vehicle shall have a minimum of 6 tyres as per the approved vehicle configuration.
- g) To ensure proper up-keeping, including washing and cleaning of the vehicle and the container body. The bidder shall assure that the vehicle and container body are kept clean at all times during the contract period.
- h) The container body shall be of fully enclosed container type with proper locking facility and shall be dust-proof, leak-proof and suitable for safe transportation of KSRTC courier, parcels, documents, spare parts, tyres, consumables and other logistics materials.
- i) To arrange and always have valid vehicle insurance, Pollution Under Control Certificate, Certificate of Fitness from RTO, tax paid documents, goods carriage permit and all other statutory documents of the Contracted Logistics Vans as per applicable laws. To take full responsibility including all legal proceedings, final settlement of claims / awards given by any court of law in favour of or against its drivers and any third party, which may arise on account of any accident.
- j) To provide proper uniforms / identification to drivers driving the Contracted Logistics Vans. To provide properly trained, well-mannered, responsible drivers with valid license and authorization for operating the contracted goods vehicle.

- k) To provide the Contracted Logistics Vans at the scheduled time for operation and to ensure operational efficiency as prescribed in the Agreement and pay penalty in case of any shortcomings.
- l) Penalty will be imposed in case of any shortcomings in time-bound operational efficiency as per the NIT and Agreement.
- m) To maintain records (including breakdowns) of all activities carried out during the maintenance and operation of the Contracted Logistics Vans. Log book and daily log sheet shall be provided by KSRTC. It shall be filled by the driver and handed over to the concerned KSRTC authority after completion of the daily service operation.
- n) To generate and submit the invoices / bills weekly once in the manner detailed in the Agreement.
- o) To be responsible and liable for compliance with all applicable laws, including labour and local laws, pertaining to its staff. The bidder must agree to abide by any other new requirement introduced by the Government and Corporation from time to time.
- p) Employees Compensation Clause - The bidder shall comply with all laws in respect of Employee's Compensation Act, 2009 and all other laws in effect with reference to employing, safeguarding, insurance and protecting all labour employed or used by the bidder and insure and continue to insure against 3rd party body injury liability or loss of life on each occurrence as per the statutory provisions.
- q) The bidder should provide statutory insurance coverage to indemnify the Corporation of all sums which the bidder shall become legally liable to pay for injury and property damage caused by an occurrence arising out of the ownership, maintenance or operation of the Logistics Van.
- r) All legal obligations are to be complied with by the bidder(s) including awards from Consumer courts, labour courts and all other courts.

- s) The bidders / operators shall make sure that the Logistics Van shall be made available for the period requisitioned in a day and operate the scheduled trip given for the day.
- t) The bidder shall agree to the use of the Logistics Van for transportation of courier, parcels, documents, spare parts, tyres, consumables and other logistics materials as directed by KSRTC. Loading and unloading of all items shall be carried out by KSRTC. The bidder / driver shall not demand additional charges for loading or unloading.
- u) The bidder shall provide suitable brackets / fittings / provisions for displaying KSRTC boards / identification boards on the vehicle during KSRTC operation. Such boards / markings shall be displayed as instructed by KSRTC and shall not affect the safety or statutory compliance of the vehicle.

8. Statutory Compliance:

The Bidder shall obtain, at his own expense, all the Specifications mentioned in NIT and provide Logistics Vans in accordance with contract terms. The bidder shall be required to comply with all the latest provisions of the Central Motor Vehicle Rules 1989 (CMVR), Motor Vehicle Act 1988 (MVA), KMV Rules 1989 and other applicable statutory and legal requirements, including requirements applicable to goods carriage vehicles and container body construction, along with all amendments therein.

9. RESPONSIBILITIES OF THE KSRTC

- a) To arrange the requisite inspection of the Contracted Logistics Vans before entering into the agreement for assuring the quoted vehicle details are same.
- b) To finalize proper fleet management / scheduling and deployment of the Contracted Logistics Vans.

- c) To arrange loading and unloading of all courier, parcels, documents, spare parts, tyres, consumables and other logistics materials to be transported in the Contracted Logistics Vans.
- d) To issue operating instructions and any other advisory instructions from time to time to the bidder / drivers of the bidder to maintain highest standards of safety, security and operationality of the Contracted Logistics Vans.
- e) To arrange necessary documentation / delivery challans / way bills / consignment records and other stationery required for Courier and Logistics operations, wherever applicable.
- f) To issue operating instructions and any other advisory instructions from time to time to the bidder / the drivers of the bidder to maintain highest standard of services, including but not limited to safety, security, functionality and operationality of the Contracted Logistics Vans.
- g) To ensure timely payments to the bidder within the time frame to avoid any financial hardship to the bidder.
- h) To provide parking facility and, wherever available, space for washing in KSRTC depots / premises.
- i) Minimum quantity of water and electricity may be provided by KSRTC for washing purpose wherever such facility is available.

10. Pre-Bid Meeting

- a. A pre bid meeting will be convened to clarify the doubts of the prospective tenders. The corporation may or may not amend the terms and conditions as well as technical specifications of the tender document after the pre-bid meeting on the basis of feedback obtained during such meeting with a view to obtain maximum number of competitive bids.
- b. Date of pre-bid meeting is mentioned in Section I.
- c. Pre-bid meeting is called by the Tender Inviting Authority to explain briefly about the requirements as well as the terms and conditions of the tender document and to get the views of the prospective tenderers, as part of ensuring transparency in the tender process.

- d. It is an opportunity for the prospective tenderer to obtain all the details about the tendered items, conditions governing the tenders and also to get the explanation of any ambiguous condition that may be present in the tender document.

11. Opening of Tender

- a) The technical bid opening is online. The date of technical bid opening is only published in advance. The date of opening of price bid will be decided later / obtaining clarification(s) from those who qualify in the technical bid and shall be informed to the qualified tenderers from time to time.
- b) The on-line opening of the technical bid and the price bid shall be done by the Tender Inviting Authority or his authorized representatives. The prospective tenderers or his/her representative who choose to attend the on-line bid opening can be a part by logging in to the e-tender portal with the registered digital signature. Tenderers or his/her representative shall not require to come to the office of the Tender Inviting Authority for the opening of either technical or price bids.

12. Evaluation of tender

- a) The bid evaluation will consist of three stages viz, (i) Technical bid evaluations, (ii) Vehicle inspection, (iii) Evaluation of price bid.
- b) The commercial terms and documents submitted as part of the technical bids shall be scrutinized by a Bid Evaluation Committee constituted by the Tender Inviting Authority.
- c) The Bid Evaluation Committee may also verify the veracity of claims in respect the experience and reputation of tenderer in the field, the financial solvency etc.
- d) The decisions of the Bid Evaluation Committee on whether the tenders are responsive or non-responsive or requiring clarifications will be published.
- e) A Bidder, at any stage of tender process or thereafter, in the event of being found after verification by the Tender Inviting Authority, to indulge in concealment or misrepresentation of facts, in respect of the claims of the offer, shall be debarred/black listed.

- f) The Tender Inviting Authority may waive any minor infirmity or nonconformity or irregularity in an offer, which does not constitute a material deviation, provided that the same shall not prejudicially affect the interest of the other bidders.
- g) The Tender Inviting Authority's decisions on the tender submitted shall be based on the decisions taken by the various committees and otherwise as per the clauses of this NIT.

13. Clarification of Bids

- a) During evaluation of bids, the Tender Inviting Authority may, at its discretion, give opportunity to the tenderer (s) for clarification of points raised by the bid evaluation committee on its bids submitted.
- b) The request for clarification and the response shall be in writing, either through email or by post.

14. Price Bids

- a) The Price bids (BoQ) of the short-listed qualified tenderer(s) in stage I (Technical Bid Evaluation) and II (Vehicle Inspection) evaluation will be opened.
- b) The opening of the price bid shall be done online by the Tender Inviting Authority or his authorized representative and only the Price Bids of those firms qualified in the detailed scrutiny and evaluation of the Technical bid, conducted by the Technical Committee/Tender Inviting Authority shall be opened in the second round.
- c) The basic hiring rate for 1 km operation per Logistics Van with Driver and diesel in Rs. shall be quoted by the bidder.
- d) There shall also be no hidden costs.
- e) Tenderer shall quote prices in all necessary fields in the available format. All required areas of the BoQ file (Column No. 6) shall be filled up.
- f) The tenders which, are not accompanied by necessary documents / information will be liable to be rejected without assigning any reason for doing so.

15. Award of Contract

- a) The contract will be awarded to the lowest evaluated responsive bidder qualifying to the final round after scrutiny of the technical bids, vehicle inspection and after price bid opening.
- b) The successful bidder shall execute an agreement with the Tender Inviting Authority. Withdrawal or non-compliance of agreed terms and conditions after the execution of agreement or issuance of LoA will lead to invoking of penal provisions and may also lead to blacklisting/debarring of the successful bid.

16. Penalty for Non-Availability and Deficiency in Service

- a) The successful bidder shall be responsible for making the vehicle available for operation as and when directed by the **Logistics Section, KSRTC**, at the specified location and time. The vehicle shall be maintained in roadworthy condition and shall be operated with a valid permit, fitness certificate, insurance, tax, PUC and other statutory documents throughout the contract period.
- b) In the event of non-availability of the vehicle, failure to report at the instructed time/place, unauthorized withdrawal of the vehicle, driver non-availability, or failure to provide the required service, **KSRTC shall have the right to impose a penalty of ₹2,000/- per day per vehicle**, in addition to deduction of the applicable amount for the period during which the vehicle was not available for service.
- c) In case the vehicle becomes unavailable due to breakdown during operation, the Contractor shall arrange a **suitable replacement vehicle of equivalent capacity within 4 hours** from the time of such breakdown. Failure to provide a replacement vehicle within the stipulated time shall attract a penalty of **₹2,000/- per day or part thereof**, in addition to **deduction of the applicable hiring charges for the day of non-availability**.

- d) If the contractor fails to provide a replacement vehicle for more than **24 hours**, KSRTC may arrange an alternative vehicle from another source, and the **additional expenditure incurred by KSRTC, if any, shall be recovered from the contractor**, apart from the applicable penalty.
- e) Repeated non-availability, delayed reporting, poor maintenance, or failure to comply with the directions of the Logistics Section shall be treated as a breach of contract and may result in **termination of the contract and forfeiture of the Security Deposit**, after giving due notice to the contractor.
- f) No penalty shall be imposed for non-availability arising solely due to circumstances beyond the reasonable control of the contractor, subject to satisfactory documentary evidence and acceptance by KSRTC.

17. GENERAL INDEMNITY

The BIDDER has to indemnify the Corporation against all claims, actions, loss, damages, reputation loss, costs, expenses, charges, including legal expenses, which the Corporation may suffer or incur on account of any deficiency in services rendered by the bidder or breach of contract. The bidder agrees to make good the loss suffered by the Corporation. The BIDDER shall undertake all responsibilities at his own risk and cost for the operation and maintenance of the Logistics Vans and the container bodies. Consumer complaints / litigations arising out of default due to the bidder in the service shall be the responsibility of the bidder.

18. TERMINATION

- a) Termination on expiry of the terms.
- b) This agreement shall be deemed to have been automatically terminated on expiry of the contract period. The bidder shall remove the Logistics Vans from KSRTC premises within 15 days from the date of expiry of the agreement. KSRTC shall

not be liable to pay any charges after the date of termination of agreement.

- c) Termination at the sole discretion of KSRTC.
- d) Notwithstanding anything contained herein, the KSRTC may at its sole discretion terminate the agreement by giving to the bidder thirty (30) days written notice in case of breach of any major terms and conditions of the contract or on any other administrative ground. Also if the project is found not viable to the Corporation in future, the Corporation has the right to terminate or regulate or change the conditions stipulated in the agreement.

19. JURISDICTION OF APPLICABLE LAWS

All questions, disputes or differences arising under or out of or in connection with this contract shall be subject to the laws of India and to the exclusive jurisdiction of the Courts in Thiruvananthapuram and Ernakulam.

20. FORCE MAJEURE

During the period as the obligations of the parties are suspended by force majeure, the bidder shall not be entitled to payment of any rate and the KSRTC is not liable to pay the rental charges in the event of interruption of services or dislocation of services / non-operation of services due to unforeseen incidents, hartals / bandhs / strikes / natural calamities / act of God / administrative orders of Government.

21. GENERAL INSTRUCTIONS TO BIDDERS

- a) Tender shall be made in English.
- b) In case of NEFT, remittance should be made only to the 22 digit beneficiary account number as seen in the remittance form which is available in the portal while submitting tender.

c) **ON LINE PAYMENTS:-** The bidders shall seek clarification from **Kerala State IT Mission, e-Government procurement PMU & Help desk, Saankethika, Near EPF Office, Vrindavan Gardens, Pattom, Thiruvananthapuram 695004. Help Desk No. Ph: 0471 - 2577088, 2577188; Toll free No.18002337315; e-mail: etendershelp@kerala.gov.in ; Website: www.etenders.kerala.gov.in**

and make himself conversant with procedure for online payment of the Tender Fee and EMD. **KSRTC shall under no circumstance be responsible for failed transactions due to non compliance of the above procedure.**

- d) The bid will be opened online through the e-GP website www.etenders.kerala.gov.in at the KSRTC, Transport Bhavan, Fort, Thiruvananthapuram on the date and time mentioned above in the presence of the Bidders/authorised representatives available. If the e-tender opening date happens to be a holiday or non-working day due to any valid reason, the Tender opening process will be done on the next working day at the same time and place specified. Any change in the opening date/time/venue due to other reasons shall be informed by way of Corrigendum published in the e-GP website.
- e) **DIGITAL SIGNATURE CERTIFICATE**:- Bidders will have to procure legally valid Digital Certificate as per Information Technology Act, 2000 for digitally signing their electronic bids. Bidders can procure the same from any of the license certifying authority of India. For obtaining Digital Signature Certificate and help on e-tendering process, please contact Kerala State IT Mission, e-Government procurement PMU & Help desk, Saankethika, Near EPF Office, Vrindavan Gardens, Pattom, Thiruvananthapuram 695004. Ph: 0471 - 2577088, 2577188; Toll free No.18002337315; e-mail: etendershelp@kerala.gov.in ; Website: www.etenders.kerala.gov.in on all government working days from 9.30 A.M to 5.30 P.M.
- f) Bidders are advised to note the Tender ID and Tender No. & Date for future reference.
- g) All uploaded scanned documents should contain the signature and the office seal of the bidders and should be digitally signed while uploading in e-tender portal. Documents uploaded without digitally signing shall entitle rejection of the Tender.
- h) The digitally signed Tender document and other specified documents shall be submitted online through the e-GP website

www.etenders.kerala.gov.in well in advance before the last date and time. No submission shall be allowed after the last date mentioned.

- i) Bidders are advised to go through all conditions of the Notice Inviting Tender and the Tender documents carefully and to comply them to avoid rejection of their tender.
- j) The selected Bidder shall not be entitled to seek any deviation in the Agreement.
- k) Furnishing of any false information / fabricated document would lead to rejection of the tender at any stage.
- l) The Tenderer shall bear all costs associated with the preparation and submission of its bid and Kerala State Road Transport Corporation, Thiruvananthapuram, hereinafter referred to as "Tender Inviting Authority", will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
- m) Conditional tenders will be rejected.

CHAIRMAN & MANAGING DIRECTOR

I/We hereby accept all the above terms and conditions in its entirety.

Signature of bidder:

Name of bidder:

Address of bidder:

Telephone No. of bidder:

Mobile No. of bidder

Appendix—1

FORMAT OF BANK GUARANTEE

To

The Kerala State Road Transport Corporation
(Address)

WHEREAS (Name and address of the Company) (Hereinafter called "the bidder") has undertaken, in pursuance of tender no _____ dated _____ (hereinafter called "the tender") to participate in the tender of The Kerala State Road Transport Corporation, (address) with (description of providing Logistics Vans with Driver on Wet Lease for Courier and Logistics operations to Kerala State Road Transport Corporation).

AND WHEREAS it has been stipulated by you in the said tender that the bidder shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as Earnest Money Deposit for compliance with its obligations in accordance with the tender;

AND WHEREAS we have agreed to give the bidder (name and address) such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the bidder, up to a total amount of _____ (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the bidder to be in default under the tender conditions and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the bidder before presenting us with the demand.

We undertake to pay you any money so demanded notwithstanding any dispute or disputes raised by the bidder(s) in any suit or proceeding pending before any Court or Tribunal relating thereto our liability under these presents being absolute and unequivocal.

We agree that no change or addition to or other modification of the terms of the tender to be performed there under or of any of the Tender Documents which

may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

No action, event, or condition that by any applicable law should operate to discharge us from liability, hereunder shall have any effect and we hereby waive any right we may have to apply such law, so that in all respects our liability hereunder shall be irrevocable and except as stated herein, unconditional in all respects.

This guarantee will not be discharged due to the change in the constitution of the Bank or the bidder(s).

We, _____(indicate the name

of bank) lastly undertake not to revoke this guarantee during its currency except with the previous consent, in writing, of The Kerala State Road Transport Corporation.

This Guarantee will remain in force up to____(Date). Unless a claim or a demand in writing is made against the bank in terms of this guarantee on or before the expiry of -----(Date) all your rights in the said guarantee shall be forfeited and we shall be relieved and discharged from all the liability there under irrespective of whether the original guarantee is received by us or not.

(Signature with date of the authorised officer of the Bank)

..... Name and designation of the officer

.....

.....

Seal, name & address of the Bank and address of the Branch

Annexure-1
(Proforma of Certificate be furnished along with Technical Bid)
POWER OF ATTORNEY
(On a Stamp Paper of relevant value)

E-Tender No:

Date:

I/We.....(name and address of the registered office) do hereby authorise, appoint, nominate, constitute _____ son of _____ Resident of _____ as My lawful General Power of Attorney to do the following acts and things :-

WHEREAS I am registered owner of vehicle i.e. a Logistics Van bearing Registration No. _____, Chassis No. _____ and Engine No. _____, Model _____ I have authorized said _____ son of _____ Resident of _____ in respect of my said vehicle to do the following acts and things on my behalf:-

1. To ply the said vehicle on the road and to give the same on hire basis to KSRTC for goods carriage / Courier and Logistics operations.
2. To appear before the court of Law anywhere in India on my behalf for getting the said vehicle released on superdari and for this purpose to move any application, furnish the surety bonds, to sign vakalat and to engage /appoint Advocates on my behalf and as well as to appear in any cases civil or criminal related to this vehicle.

Dated this the ____day of 20__

For _____

(Name, Designation and Address)

Accepted

_____ (Signature)

(Name, Title and Address of the Attorney)

Date: _____

Annexure-2

(Proforma of declaration to be furnished in an Indian Stamp Paper of Rs.200/-)

{Notarization is Mandatory}

Format of self certificate stating that the Entity/Promoter/s / Director/s of Entity are not blacklisted any where.

Anti-Black listing Certificate

E-Tender No:

Date:

We, M/s....., the Logistics Vehicle Operators for the vehicles on Wet lease (successful bidder), bidding in the e-tender No. _____ dated _____ do here certify and confirm that we or any of our promoter/s / director/s are not barred by State Government / any other Government entity or blacklisted by any State Government or Central Government / Department / Local Government / agency in India or from abroad from participating in Project/s, as on the.....(Last date of submission of Bid).

We further confirm that we are aware that our Application for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of this tender at any stage of the Bidding Process or thereafter during the agreement period. Dated this Day of, 20.....

Name & Signature of Authorized
Signatory of bidder

(Seal of bidder)

Annexure-3

Undertaking regarding Valid Registration Certificate under Central Motor Vehicle Rule 1989 of Government of India (CMVR 1989) of the offered Model. (In Indian Stamp Paper worth Rs.200/-Notarized)

Undertaking

We, M/s-----, the Logistics Vehicle Provider (successful bidder) of Logistics Vans on Wet Lease, bidding in e-tender No. _____ dated _____ do hereby declare that our _____ model / variants of Logistics Vans having Reg. Nos. _____, Date of Registration----- are at present registered in KMVD as per Central Motor Vehicle Rules 1989 of Government of India (CMVR 1989) certification norms, and we are enclosing the copies of the Registration Certificates.

Name & Signature of Authorized
Signatory of bidder

(Seal of bidder)

Annexure— 4

(In the letter head of bidder/prime bidder)
CERTIFICATE OF FIRMNESS OF RATES

We, M/s-----

bidding in the e-tender No. _____ dated _____ for
the hiring of Logistics Vans with Driver on Wet Lease hereby certify that
the rate quoted against the e-Tender will be firm for entire period of
contract.

Name & Signature of Authorized
Signatory of bidder

(Seal of bidder)

Place:

Date:

Annexure – 5

KSRTC HIRING OF LOGISTICS VANS WITH DRIVER ON WET LEASE DETAILS OF LOGISTICS VANS OFFERED

Sl. No	Item	Make	Model With wheel base (in mm)	Number of Logistics Vans offered	Load Carrying Capacity / Container Details	Year of Manufacture
1	Logistics Van with Driver (7 to 8 Ton Load Carrying Capacity) (Minimum 6 Tyres) (Fully enclosed dust-proof and leak-proof container body with proper locking facility)				7 to 8 Ton; Minimum 6 Tyres; Fully enclosed container body; Proper locking facility; Dust-proof and leak-proof	

Name & Signature of Authorized Signatory of bidder

(Seal of bidder)

Place:

Date:

Annexure -6

(Proforma of Certificate be furnished along with Technical Bid)

KERALA STATE ROAD TRANSPORT CORPORATION

GENERAL INFORMATION ABOUT THE TENDERER

1	Name of the					
	Registered address of the firm					
	GSTIN					
	PAN NUMBER					
	State		District			
	Telephone No.		Fax			
	Email		Website			
Contact Person Details						
2	Name		Designation			
	Telephone No.		Mobile No.			
Communication Address						
3	Address					
	State		District			
	Telephone No.		Fax			
	Email		Website			
Type of the Firm (Please ✓ relevant box)						
4	Private Ltd.		Public Ltd.		Proprietorship	
	Partnership		Society		Others,	
	Registration No. & Date of					
Nature of Vehicleiness (Please ✓ relevant box)						
5	Logistics Vehicle Owner			Logistics Vehicle Provider		
	Operator			Others, specify.		

Key personnel Details (Chairman, CEO, Directors, Managing Partners etc.)					
6	in case of Directors, DIN Nos. are required				
	Name		Designation		
	Name		Designation		
Bank Details					
7	Bank Account No.		IFSC Code		
	Bank Name & Address		Branch Name		
	Tel No		Email ID		
8	Whether any criminal case was registered against the company or any of its promoters in the past?				Yes / No
9	Other relevant Information provided *				
Date:		Office Seal		Signature of the tenderer / Authorised signatory	

Name & Signature of Authorized
Signatory of bidder

(Seal of bidder)

Place:

Date:

Annexure—7

(Proforma of Certificate be furnished along with Technical Bid)

AUTHORIZATION CERTIFICATE

(On a Stamp Paper of relevant value)

I/We.....(name and address of the registered office)
do hereby constitute, appoint and authorize Sri/Smt
.....(name and address) who is presently employed
with us and holding the position of..... As our attorney, to
act and sign on my/our behalf to participate in the Tender No.
_____ dated _____ for the hiring of Logistics Vans with
Driver on Wet Lease. I/We hereby also undertake that I/we will be responsible
for all action of Sri/Smt.....undertaken by him/her during
the tender process and thereafter on award of the contract. His/her signature is
attested below.

.....(name and address) who is presently
employedwithus and holding the position of.....
As our attorney, to act and sign on my/our behalf to participate in the
Tender No. _____ dt: __.__.2026 for the
hiring of Logistics Vans on Wet lease. I/ We hereby also undertake that I/we
will be responsible for all action of
Sri/Smt.....undertaken
By him/her during the tender process and thereafter on award of the contract.
His/her signature is attested below

Dated this the ____ day of 20__

For_____

(Name, Designation and Address)

Accepted

_____ (Signature)

(Name, Title and Address of the Attorney)

Date: _____

Annexure—8

CONSORTIUM AGREEMENT

This Consortium Agreement is executed on this ____ day of _____, 2026, by and among:

1. **M/s.** _____, represented by _____, hereinafter referred to as the **Lead Member**;
2. **M/s.** _____, represented by _____;
3. **M/s.** _____, represented by _____;
4. **M/s.** _____, represented by _____;
and
5. **M/s.** _____, represented by _____.

Hereinafter collectively referred to as the **"Consortium Members."**

1. Purpose

The Consortium Members hereby agree to participate jointly in the tender floated by _____ for **wet lease of Logistics Van with drivers and diesel**, vide Tender No. _____ dated _____, and, if awarded the contract, to jointly execute and perform the same.

2. Lead Member

M/s. _____ is hereby appointed as the **Lead Member** of the Consortium and is authorised to:

- submit and sign the tender documents on behalf of the Consortium;
- communicate and correspond with the Tendering Authority;
- coordinate the deployment and operation of Logistics Van and drivers; and
- undertake other acts necessary for participation and execution of the contract.

3. Participation and Responsibilities

The minimum number of Logistics Van required under the Tender is _____ **Logistics Van**.

The Consortium Members shall collectively provide the required Logistics van as follows:

Sl. No.	Consortium Member	No. of Logistics Van	No. of Drivers
1	Member 1 – Lead Member _____	_____	_____
2	Member 2 _____	_____	_____

3	Member 3	_____	_____
4	Member 4	_____	_____
5	Member 5	_____	_____
Total		_____	_____

Each Member shall provide the Logistics Van, drivers and other resources corresponding to its agreed share and shall be responsible for their operation, maintenance, statutory compliance, insurance and other related obligations.

4. Joint Responsibility

The Consortium Members shall be **jointly and severally responsible** for fulfilling the obligations under the Tender and the resulting contract, subject to the terms and conditions prescribed by the Tendering Authority.

As between the Members, any loss, penalty or liability arising from the specific default of a particular Member shall be borne by that Member.

5. Financial Arrangement

The income, expenditure, security deposit, performance security and other financial obligations shall be shared among the Members in accordance with their respective participation shares, unless otherwise mutually agreed in writing.

6. Authority of Lead Member

The Lead Member shall act only as the authorised representative and coordinator of the Consortium. No material alteration of the rights, responsibilities or financial obligations of any Member shall be made without the consent of all Members.

7. Withdrawal / Change of Member

No Member shall withdraw from the Consortium or transfer its interest without the prior written consent of the other Members and the approval of the Tendering Authority, wherever required.

8. Validity

This Agreement shall remain valid throughout the tender process and, if the contract is awarded, until completion/termination of the contract and settlement of all obligations among the Members.

9. Governing Law

This Agreement shall be governed by the laws of India. Any dispute among the Members shall initially be resolved through mutual consultation and, failing settlement, may be referred to arbitration in accordance with applicable law.

10. Declaration

The Consortium Members declare that the information furnished by them is true and correct and that they undertake to comply with all terms and conditions of the Tender and the resulting contract.

IN WITNESS WHEREOF, the Members have signed this Agreement on the date mentioned above.

For Member 1 / Lead Member For Member 2

Name: _____

Name: _____

Signature: _____

Signature: _____

Seal: _____

Seal: _____

For Member 3

For Member 4

Name: _____

Name: _____

Signature: _____

Signature: _____

Seal: _____

Seal: _____

For Member 5

Name: _____

Signature: _____

Seal: _____

Witnesses:

6. Name & Signature: _____

7. Name & Signature: _____

****END OF THE DOCUMENT***